



UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Mohan Kumar Karna
Title :	Regional Dialogue Advisor
Itinerary:	Biratnagar- Kathmandu-Biratnagar
Purpose :	To participate in review workshop

1. Persons Accompanying Travel

S.No.	Name	Title

2. Travel Details

Date	From	To	Main Activity
03/02/2016	Biratnagar	Kathmandu	Travelled from Biratnagar to Kathmandu
04/02/2016	Kathmandu	Kathmandu	Participated in a review workshop of SCDP.
06/02/2016	Kathmandu	Biratnagar	Returned to duty station.

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Discussed the changed strategic direction of Conflict Prevention Program as Social Cohesion and Democratic Participation (SCDP) - Discussed the activities to better meet the results of SCDP. -Finalised the plan of action for next three months under the SCDP.
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4. Main observations and findings

- The colleagues of SCDP developed a shared understanding of SCDP and finalised work plan to meet the results.
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5. Issues and problems observed

None

6. Main decisions of the TRAINING

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7. Recommendations for further actions

To implement the activities with high importance to meet the results.

Submission Date :	08/02/2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Shubham Amatya
Title :	Regional Dialogue Coordinator
Itinerary:	Nepalgunj- Kathmandu- Nepalgunj
Purpose :	Participate in Programme retreat

1. Persons Accompanying Travel

S.No.	Name	Title
1		
2		
3		
4		

2. Travel Details

Date	From	To	Main Activity
3 Feb 2016	Nepalgunj	Kathmandu	Participate in Programme retreat
8 Feb 2016	Kathmandu	Nepalgunj	Return to duty station

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Review and reflection on Conflict Prevention Programme (CPP) and consolidate learning, challenges and best practices
- Plan in detail the implementation of Social Cohesion and Democratic Participation (SCDP) Programme

4. Main observations and findings

Where we stand now? Opportunities and challenges?
How can we increase the visibility of our work?

5. Issues and problems observed

None

6. Main decisions of the TRAINING

We have to focus on RESULTS that we can show in the next three months. With the CPP in operation for the last few years, what differences has our program made, and how we can show tangible results that are convincing in each region, and in each program districts.

7. Recommendations for further actions

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Submission Date :	8/2/2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (FBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Shiv Vishwakarma
Title :	Regional Dialogue Advisor
Itinerary:	Nepalgunj- Kathmandu- Nepalgunj
Purpose :	Participate in Programme retreat

1. Persons Accompanying Travel

S.No.	Name	Title
1		
2		
3		
4		

2. Travel Details

Date	From	To	Main Activity
3 Feb 2016	Nepalgunj	Kathmandu	Participate in Programme retreat
5 Feb 2016	Kathmandu	Nepalgunj	Return to duty station

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Review and reflection on Conflict Prevention Programme (CPP) and consolidate learning, challenges and best practices
- Plan in detail the implementation of Social Cohesion and Democratic Participation (SCDP) Programme

4. Main observations and findings

Where we stand now? Opportunities and challenges?
How can we increase the visibility of our work?

5. Issues and problems observed

None

6. Main decisions of the TRAINING

We have to focus on RESULTS that we can show in the next three months. With the CPP in operation for the last few years, what differences has our program made, and how we can show tangible results that are convincing in each region, and in each program districts.

7. Recommendations for further actions

Submission Date :	8/2/2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Nepal

Name :	Arjun Kumar
Title :	Regional Dialogue Advisor
Itinerary:	Dhangadhi -Kathmandu- Dhangadhi
Purpose :	1. To review the progress of activities against and develop shared understanding on SCDP activities and implementation strategy. 2. Review of quarterly activities organised in the region along with key lessons learned and best practices

1. Persons Accompanying Travel

S.No.	Name	Title
1	Arjun Kumar	Regional Dialogue Advisor

2. Travel Details

Date	From	To	Main Activity
3 Feb 2016	Dhangadhi	Kathmandu	- Departure from Dhangadhi to Kathmandu - Night stay at Kathmandu
4 Feb 2016			Quarterly Review Meeting
5 Feb 2016			Planning for Next Quarter
6 Feb 2016			Weekend
7 Feb 2016	Kathmadnu	Dhangadhi	Departure from Ktm and arrival at Dhangadi

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Progress against planned activities was presented by each regional office and Kathmandu CLD team along with CS and EWER
- Developed Programme Strategic Roadmap, through plenary discussion
- Shared key lessons learned and best practices to be made available within the programme and to the wider community of

4. Main observations and findings

- The workshop was well designed, which kept participants on a smooth track. Going through the process, the workshop was able to achieve its set objectives.

5. Issues and problems observed

N/A

6. Main decisions of the TRAINING/MEETING

The further strategy of SCDP should be focus or result through engaging with LPC, MSDF, TSDFs.

7. Recommendations for further actions

N/A

Submission Date :	8 February 2016	Signature:	
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Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
SCDP

Travel Report

Name :	Indira Ale
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Kathmandu-Bharatpur, 3-5 February, 2016
Purpose :	To participate in review and reflect on Conflict Prevention Programme (CPP) and consolidate learning, challenges and best practices, plan in detail the implementation of Social Cohesion and Democratic Participation (SCDP) Programme

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Krishna Jogi	Regional Dialogue Coordinator

2. Travel Details

Date	From	To	Main Activity
3/02/2016	Bharatpur	Kathmandu	Travel to KTM for review and reflection meeting.
4/02/2016	KTM	KTM	Active participation on what we want to achieve, opportunities and challenges and review of specific Programme
5/02/2016	KTM	KTM	Developing Integrated programme of social cohesion for a district (district module)
7/02/2016	KTM	Bharatpur	Travel to Bharatpur

3. Main activities undertaken during travels (meetings, interactions, discussions)

Active participation on what we want to achieve, opportunities and challenges and review of specific Programme and develop integrated programme of social cohesion for a district.

4. Main observations and findings

Opportunities and challenges of CPP and ideas about the visibility of our work .

5. Issues and problems observed

Result oriented outcomes.

6. Main decisions of the visit

Developing Integrated programme of social cohesion for a district to achieve core result within three months.

7. Recommendations for further actions

Review of Specific Programme through M&E lense.

Submission Date :	10/02/2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)

Empowered lives.
Resilient nations.

Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Biratnagar-Kathmandu-Biratnagar
Purpose :	1. To attend SCDP/CPP retreat in Kathmandu.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Indira Ale	Regional Dialogue Coordinator

2. Travel Details

Date	From	To	Main Activity
3 Feb 2016	Biratnagar	Kathmandu	- Travelled to Kathmandu
5 Feb 2016	Kathmandu	Biratnagar	- Returned back to Biratnagar.

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">Participated in strategic discussion on SCDP programme and planning for 2016.

4. Main observations and findings

<ul style="list-style-type: none">The SCDP strategy, district module and work plan was prepared with a shared understanding among the programme team.

5. Issues and problems observed

<ul style="list-style-type: none">NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none">SCDP module was prepared by each regional office.

7. Recommendations for further actions

NTR

Submission Date :	11 Feb 2016	Signature:	
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UNDP/CPP

Consultancy for Conducting on Enhancing Advocacy and Leadership of Women Leaders from Bara and Parsa districts

Completion report

The objectives of the consultancy assignment was to prepare and deliver a two and half days training sessions to women leaders from Bara and Parsa districts. This consultancy report is produced upon successfully completion of the consultancy. The report contains the consultant's observation and some recommendations for future.

Facilitation of a two and half days training sessions

I prepared training materials based on the training manual and facilitated the training between 8-10 February 2016 in Hotel Orchid, in Hetauda.

Observation and learning

The training participants who came from Bara and Parsa districts were women leaders working in Inter-Party Women's Alliance (IPWA), rights and empowerment, Dalits issues and non-government sectors. With few exceptions, all the participants had almost similar level of experience, which brought a rich experience to the discussions in the training.

The participants' feedback on the training was highly positive. The participants especially appreciated the facilitation methods, which included workshops, games with a message related to the curriculum and audio-video inputs. The participants liked the session on 14 steps of local development planning and the session on localising GRB. According to the participants, even though they were working on local development issues, their knowledge on these two topics was limited. The participants also mentioned that they have important learning on advocacy including the ideas about different steps of advocacy. They appreciated the use of short documentaries, cartoons and songs as a facilitation tool used in the training.

Following lessons are learned and recommendations provided based on the participants feedback.

- Leadership and advocacy could be an important area of capacity building for the members of IPWA as well as social/NGO leaders. However, the participants suggested that such training should reach out to more women leaders at VDC level.

Thus a recommendation in this regard is to provide ToT to women leaders from this group and engage them in providing trainings at local levels.

- GRB is a new concept; many participants were not familiar at all to its mechanisms, strategies and frameworks. This training could only sensitised participants on this issue. It is recommended to organise a follow up training (more simplified as per the level of the participants) on GRB at both district and local level.
- At the end of the training, the participants have developed a Work Plan on Leadership and Advocacy with respect to promoting social cohesion and increasing women's involvement in local development processes. It is recommended to organise follow ups to assess to what extent the participants have worked together to implement the work plan.

Final remarks

The assignment is completed within the agreed deadline.

Session plan of the training is attached to this report

Submitted by
DB Subedi, PhD
11 February 2016



Nepal

UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
SCDP

Travel Report

Name :	Indira Ale
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Hetauda-Bharatpur, 7-10 February, 2016
Purpose :	To organize, facilitate and coordinate an advance leadership and advocacy workshop with leaders from Bara-Parsa including IPWA, alliance of women right activists, conflict affected women and Dalit women association. .

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Krishna Jogi	Regional Dialogue Coordinator

2. Travel Details

Date	From	To	Main Activity
7/02/2016	Bharatpur	Hetauda	Travel to Hetauda and coordinate, organize the CLD workshop with with women leaders from Bara-Parsa districts
8/02/2016	Hetauda	Hetauda	Support to conduct workshop and coordination /management
9/02/2016	Hetauda	Hetauda	Support to conduct workshop and coordination /management
10/02/2016	Hetauda	Bharatpur	Support to conduct workshop and coordination /management and travel to Bharatpur

3. Main activities undertaken during travels (meetings, interactions, discussions)

Coordinate and facilitate the workshop

4. Main observations and findings

The selected target group was very happy with the workshop and its contents. They energetically participated in the training and initiate issue related theme.

5. Issues and problems observed

Thematic inconsistencies and social inclusion.

6. Main decisions of the visit

The core participants wish to have this sorts of training in future as well and planned some activities for implementation and dialogue process in their region in regular basis.

7. Recommendations for further actions

The follow-up workshop also needs to recaps to assess thematic context of the district and explore the form of SCDP support to social and ethnic leaders to push forward dialogue initiatives in the district to promote social cohesion and democratic participation.

Submission Date :	10/02/2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)

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Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Hetauda-Bharatpur
Purpose :	1. To organize, coordinate/manage and facilitate the training on Enhancing knowledge and skills of women leaders on Advocacy and Leadership for Women Leaders from Bara and Parsa districts under GPI-CT project.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Indira Ale	RDC
2	Nitu Gharti	RPA
3	Shree Krishna Maharjan	Driver

2. Travel Details

Date	From	To	Main Activity
7/2/2016	Bharatpur	Hetauda	- Travelled to Hetauda.
10/2/2016	Hetauda	Bharatpur	- Returned back to duty station

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Managed and facilitated the training sessions along with the facilitator.

4. Main observations and findings

- The training went very well and the participants found them useful and interesting.

5. Issues and problems observed

- NTR

6. Main decisions of the TRAINING/MEETING

- The advocacy strategy and work plan was prepared.

7. Recommendations for further actions

- NTR

Submission Date :	11 Feb 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Nitu Gharti
Title :	Regional Project Assistant
Itinerary:	Bharatpur-Hetauda-Bharatpur (7-10 Feb 2016)
Purpose :	To provide logistic and admin support for 'Enhancing Knowledge of Women Leaders for Advocacy and Leadership' Workshop with Women Activist from Bara- Parsa (GPI-CT)

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Indira Ale	Regional Dialogue Coordinator
2.	Krishna Bahadur Jogi	Regional Dialogue Coordinator
3.	Shree Krishna Maharjan	Driver
4.	DB Subedi	Facilitator

2. Travel Details

Date	From	To	Main Activity
7-9 Feb 2016	Bharatapur	Hetauda	Travel for providing logistic and admin support for the workshop.
10 Feb 2016	Hetauda	Bharatpur	Travel back to join the duty station.

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Supported in logistic and administrative task.

4. Main observations and findings

- N/A

5. Issues and problems observed

-N/A

6. Main decisions of the visit

N/A

7. Recommendations for further actions

N/A

Submission Date :	12 Feb 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)

Empowered lives.
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Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Birgunj-Bharatpur
Purpose :	1. To coordinate/manage and facilitate the meetings, FGDs, KIIs and context analysis workshop for Mid-Term Review of GPI-CT project for Bara and Parsa districts.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Shree Krishna Maharjan	Driver

2. Travel Details

Date	From	To	Main Activity
13/2/2016	Bharatpur	Birgunj	- Travelled to Birgunj.
17/2/2016	Birgunj	Bharatpur	- Returned back to duty station

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Managed and facilitated the meetings, FGDs and KIIs with women leaders affiliated with IPWA, Alliance of Women Rights Activists, LPC in Bara and Parsa for Mid-Term Review of GPI-CT project.
- Supported for facilitation and management of context analysis workshop for GPI-CT.

4. Main observations and findings

- The achievement of intended results is on track, despite disturbance in implementation of all planned activities due to general strike/Madhesh movement and border blockade.
- The remaining activities can be completed within stipulated time.

5. Issues and problems observed

- NTR

6. Main decisions of the TRAINING/MEETING

- NTR

7. Recommendations for further actions

- Some recommendation have been made in terms of coherence working approach among the project implementing partners, synergy in project activities and capacity building of conflict affected women and government officials on GRB tools.

Submission Date :	22 Feb 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Krishna Jogi
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Birgunj-Bharatpur
Purpose :	1. To coordinate/manage and facilitate the dialogue among women leaders to develop GRB related shared agendas Bara district.

1. Persons Accompanying Travel

S.N.	Name	Title
1	Indira Ale	RDC
2	Shree Krishna Maharjan	Driver

2. Travel Details

Date	From	To	Main Activity
25/2/2016	Bharatpur	Birgunj	- Travelled to Birgunj.
27/2/2016	Birgunj	Bharatpur	- Returned back to duty station

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none">Managed and facilitated the dialogue among the women leaders and women rights activists to develop GRB related shared agendas in Bara.
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4. Main observations and findings

<ul style="list-style-type: none">The women leaders affiliated with IPWA and the women rights activists seem to be active and committed for women's empowerment and gender equality.
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5. Issues and problems observed

<ul style="list-style-type: none">NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none">Gender responsive planning and budgeting related 9-points shared agendas have been developed for Bara by IPWA and Alliance of Women Rights Activists.

7. Recommendations for further actions

<ul style="list-style-type: none">NTR

Submission Date :	29 Feb 2016	Signature:	
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Travel Report

Name :	Indira Ale
Title :	Regional Dialogue Coordinator
Itinerary:	Bharatpur-Bara-Parsa-Bharatpur, 25-27 February, 2016
Purpose :	To organizedialogue among women leaders and rights activists to develop gender responsive local planning and budgeting shared agenda

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Krishna Jogi	Regional Dialogue Coordinator

2. Travel Details

Date	From	To	Main Activity
25/02/2016	Bharatpur	Parsa	Travel to Parsa for the preparation meeting with IPWA and Alliance of women rights activists for a dialogue event.
26/02/2016	Parsa	Bara	Organize and lead a dialogue event to develop gender responsive local planning and budgeting shared agenda.
27/02/2016	Parsa	Bharatpur	Travel to Bharatpur

3. Main activities undertaken during travels (meetings, interactions, discussions)

Organize and lead a dialogue event to develop gender responsive local planning and budgeting shared agenda.

4. Main observations and findings

All of the members found the dialogue event useful for working together with networks and women leaders and putting their views logically and confidently.

5. Issues and problems observed

Result oriented outcomes.

6. Main decisions of the visit

Developing Integrated shared agenda and printed with signature of the all members as a commitment to work in the district to achieve core result.

7. Recommendations for further actions

Review of Specific Programme through M&E lense.

Submission Date :	04/03/2016	Signature:	
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